



BEST PRACTICE RESOURCE SAMPLE

Substitute Child Care Provider Notice

This is to notify families that on the following days I will be absent and a substitute child care provider will be caring for the children.

SUBSTITUTE CHILD CARE PROVIDER'S
NAME: _____

This person has: Criminal Record Check First Aid Training Doctor's Report References

DATES I WILL BE AWAY:

NOTES AND COMMENTS:

Please sign below to indicate awareness of this arrangement:

CHILD NAME	PARENT SIGNATURE